

Risk Management Seminar Attendance Requirements

Agency Staff Size	Position in Insured Agency	Total Attendees Required
1 - 4	Active Agency Principal, Owner, Partner or Officer	1
5 - 11	1 Active Agency Principal, Owner, Partner, or Officer And any combination of Producers or CSR's	3
12 +	1 Active Agency Principal, Owner, Partner, or Officer And any combination of Active Agency Principal, Owner, Partner, Officer, Operations Manager, Producer, or CSR's	25% of staff But no more than a max of 15 attendees